|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Subject** | | **ECE Advisory Committee Meeting** | | **Date** | **10/12/17** | | | |
| **Facilitator** | | Wendy Hinrichs Sanders | | **Time** | 5 - 6:30 p.m. | | | |
| **Location** | | BNC Conference Room | | **Scribe** | Wendy Hinrichs Sanders | | | |
| **Attendees** | | Advisory Committee: Chedester, De los Reyes, Hernandez, Koslo, Leany, Nissar, Ouellette  Absent: Abella, Acosta, Leonard, Moreno, Mosley, Salada, Sjostrom  Faculty: Avalos, Sanders, Greene, Russom, Loukatos | | | | | | |
|  | |  | | | | | | |
|  | Key Points Discussed and Action Items | | | | | | | |
| Topic | Evidence | | Discussion & Evaluation of Evidence | | | **Recommendation(s)** | | |
| **None** | **Change(s)** | **Target Date** |
| **Welcome and Introductions** | Minutes | | Jackie Leany volunteered to serve as Chair in the absence of Chair Mosley. | | |  |  |  |
| **Program Reports** | In Writing (attached) | | Members were presented with highlights from the written reports (Appendix A) | | |  |  |  |
| **Course Modifications or Revisions** | On-line | | Motion by Chedester, second by Nissar to accepted the course modifications as presented for ECE 12, 017, 30, 21, 27, 33, 35, 36, 37, 38, 44. Motion carried unanimously.  EDUC 001 changes from last year have been approved by the Chancellor’s Office and need updated editing before submitting.  Motion by Chedester, second by De los Reyes to accept the creation of the following certificates: Family Child Care, Elementary Teacher Assistant-Special Education; Elementary Teacher Assistant Bi-lingual: Special Education; and reinstating the following certificate: Associate Teacher (12 units). Motion carried unanimously. | | |  |  | **Fall, 2018** |
| **Program Review Update** | Document on-line in OAC 2017 PRU | | Motion by De los Reyes, second by Koslo, to accept the 2017 Program Review Update for ECE and Education as presented. Motion carried unanimously. | | |  |  | **October 15, 2017** |
| **Two Year Degree Pathway** | Draft will be forthcoming | | Faculty presented the concept of a two-year degree pathway at both Palm Desert and Indio campuses. A draft will be developed by faculty over the semester and presented to the Advisory Committee in March, 2018. | | |  |  | **March, 2018** |
| **Discussion: Professional Development and Training** | Faculty asked Advisory Committee members how we could best meet their staff needs for professional growth and development | | The brainstormed list is presented in Appendix B. | | |  |  |  |
| **Adjounr** |  | | Meeting adjourned at 6:15 P.M. | | |  |  |  |

APPENDIX A: Faculty Written Reports

**College of the Desert**

**Early Childhood Education**

**Advisory Committee**

**Written Reports**

**California Community Colleges Early Childhood Educators Club**

(Russom) The CCC ECE will meet at College of the Desert on Friday, October 27, 2017 in the ECE building classroom from 10:30 – 1:30. This is the faculty professional development organization and an honor to host at our campus. Thanks to Dianne Russom for her role in leadership of the Region IX group.

**Child Development Training Consortium Grant Update**

(Greene) As in the past, we have 900 units to earn which will equal $22,500. $7,500 will go to New Horizons Text Book Lending Library and the remaining $15,000 is divided between fall and spring for direct stipends to students. Last year we over-earned our contract and this year already looks like we will do the same. I have set up four Permit Advising Sessions, two on the Palm Desert Campus in the Workforce Development Center and two on the Indio Campus. Application instructions can be found on the ECE Website along with a video tutorial about how to fill out the application.

**Costa Rica “Pura Vida” Group Follow-Up**

(Avalos and Sanders) The 14 students who participated in the ECE 39 Global Practicum course in Costa Rica this summer were challenged to make a difference when they return home. Several presentations have already been given and another will be given at the CA Mentor Coordinator Meeting in Palm Springs in November. Most importantly, the group observed an outstanding center who decided to reach out to the community by doing “Pop-Up Playgrounds” in lower income neighborhoods. The students came back and decided that would be their change to give back to the community. The first will be on December 9 in Coachella and the second will be on April 7 in Cathedral City.

**Early Childhood Mentor Program**

(Avalos and Sanders) I am pleased to announce we have two new Mentor Teachers, Taiza Ceja, Palm Springs Head Start, and Irma Gomez, Family Child Care in Indio. We were sorry to have to accept Geri Sutton’s retirement in Spring, 2017. As mentioned elsewhere, the Costa Rica students will be featured at the CA Mentor Coordinator’s Meeting in Palm Springs as a special roundtable presentation for other Mentor Coordinators. We already have an application for another Mentor Teacher for the academic year and will have the first meeting of the Selection Committee in mid-October. Sanders and Avalos are Co-Coordinators for this academic year.

**Future Educators Club**

(Avalos) The College of the Desert Future Educators Club has been reactivated and officers have been elected for the fall and spring 2017/2018 school year by fulfilling six positions.  The Future Educators Club will be creating and participating in community and institution activities and events.  The Future Educators Club will be having a booth at the Stan & Carolyn Little Conference in October 14, 2017.

**Infant Mental Health Conference**

ECE Faculty Member Stephanie Herrington proposed to host a 4 hour training in infant mental health to local students and the ECE professional community. The training will be held on November 23, 2017 at the Palm Desert Campus. The speaker fee and travel is funded by First Five Riverside. Registration will be free through EventBrite.

**McCarthy Family Child Development and Training Center**

(Russom) McCarthy Family Child Development & Training Center. The McCarthy CDTC is enrolled, but with openings for preschool aged children. The center is experiencing a loss of eligible 4 year olds to the school district TK programs. To mitigate this loss, we are no enrolling older twos into the preschool program. The center’s outdoor renovation will actually begin this fall, probably late November and be completed and ready for use spring semester 2018. The center continues as the only certified Demonstration Site for the Outdoor Learning Project in Riverside and SB counties but the center is also hoping other centers will begin the process. Over the past year, estimates suggest 276 ECE students have used the Center for observations related to child development or center classroom observations; over 50 students have used the Center weekly to conduct observation and assessment of one child for the class teaching those skills and more than 30 students have had student teaching placements at the Center; In Fall, 2017, one ECE 44 Health, Safety and Nutrition day time course used the McCarthy Center for observation of teaching practices 7 times during the intensive course and when students were asked the most helpful parts of the course 17 of 31 indicated the Center observations. (The next closest item only had 4 votes.) The McCarthy Center is participating in a research project with an adjunct faculty, Stephanie Herrington, as she works on a fellowship of post graduate studies in infant mental health. The program will provide ASQ and ASQ-SE assessments for all enrolled children and referrals as needed.

**Stan and Carolyn Little ECE Conference**

(All Faculty) The 21st Annual Stan and Carolyn Little ECE Conference will be held this Saturday, October 14, 2017 at the McCallum Theatre and the College of the Desert campus at no charge to the conference. The COD cafeteria will provide the lunch for a nominal fee. Three ECE faculty will be presenting. Over 210 registrations have been received.

**Week of the Young Child**

(Sanders) The coming year’s Week of the Young Child event will be held on Saturday, March 10, 2017 in Cathedral City, Coachella and La Quinta. Centers throughout the community are urged to participate in this free event that brings attention and recognition to young children, their families and teachers!

APPENDIX B: Advisory Committee Brainstormed Ideas for Professional Growth

* Quality Start is offered an array of inservice training now for programs enrolled for free on Saturdays; non-enrolled programs and substitute teachers at enrolled programs are ineligible to attend
* Webinars during nap time on topic specific, current would be utilized
* Workshop for directors on fundraising ideas with parents
* Help on ASQ (Ages and Stages Questionnaire) would be helpful
* STEM topics
* San Diego Zoo Global is a model for topic specific, interactive, video training segments
* List of potential guest speakers should be gathered and shared
* Implementing Environmental Rating Scale (ERS) in the classroom
* Communicating with Parents and Colleagues